



# City of Medford

HISTORICAL COMMISSION  
HISTORIC DISTRICT COMMISSION

City Hall – Room 308  
85 George P. Hassett Drive  
Medford, Massachusetts 02155

## August 11, 2025 Medford Historical Commission Minutes

Meeting held via Zoom - Meeting called to order at 7:05 pm. Digital meeting statement read by Jennifer Keenan at beginning of meeting.

Members present: Jennifer Keenan, Ryan Hayward, Doug Carr and Peter Miller. Absent: Ed Wiest and Kit Nichols. Dennis MacDougall and Theresa Dupont also attended the meeting.

### Receive Demolition Applications:

- **46 – 48 Pinkert Street:** Partial demolition to raise the roof line and add a full third story. Motion: (RH, PM 2<sup>nd</sup>) to accept the demolition application. Approved: 4-0.
- **10 Irving Street:** Total demolition to build a new multi-family dwelling. Motion: (DC, PM 2<sup>nd</sup>) to accept the demolition application. Approved: 4-0.
- **173 Arlington Street:** Partial demolition to remove 1-story rear addition and build a new 2-story rear addition and new dormers. Motion: (RH, DC 2<sup>nd</sup>) to accept the demolition application. Approved: 4-0.

### Upcoming Potential Demolition Reviews:

- No new update.

### Medford Wayfinding Project:

- D. Carr attended August 7 civic meeting, and T. Dupont summarized the project intent including points of interest, signage and potential website linkages for such potential topics as Medford's historical immigration, involvement in the slave trade, Mystic River, Brooks Estate walking paths and historical architectural tours.

### Medford Zoning Update:

- J. Keenan reported that the mayor has put the city re-zoning effort on indefinite hold. D. Carr suggested that the Commission prepare text to its zoning document priorities and possibly do this jointly with the HDC. T. Dupont suggested that the goal would be to create a city wide preservation plan and will provide sample plans from other communities to use as a starting point.

### **Mystic Valley Parkway PNF:**

- David Gutbrod of Commonwealth Cultural & Archaeological Assessors, LLC attended the meeting and gave an overview of the assessment his company had done for the Mystic Lakes portion of the Mystic Valley Parkway. The Historic Commission comments are requested for the upcoming PNF for Section 106 review for the proposed road narrowing and new multi-use pathway project.

### **Historic Resources Database:**

- R. Hayward spoke to Jess Farrell about the possibility of setting up a site wiki which could extract info from current inventory forms to make the data searchable.

### **10 – 20 Revere Beach Parkway Redevelopment Proposal:**

- R. Hayward will request the creation of a Form B for the Kappy's parcel. D. Carr and P. Miller to review the current drawing set.

### **Oak Grove Cemetery Access Road and Stormwater Assessment**

- No new update. R. Hayward to follow up.

### **State Preservation Law Changes:**

- No new update.

### **Historical Commission vacant seats:**

- No new update. R. Hayward has reached out to one potential candidate. Commissioners to spread the word.

### **Cross Street Cemetery Update:**

- **Oak Grove Cemetery:** R. Hayward will request \$125K from CPC to complete the headstone refurbishment and gate replacement project.
- **Downtown Burial Area:** On-going.

### **Demolition Delay Updates:**

- **27 Almont Street:** Exp. 11/2025. No new update.
- **16 Manning Street:** Exp. 1/2027. Owner has decided to wait out the demolition delay.
- **47 Holton Street:** Exp. 1/2027. Owner has withdrawn application to ZBA and has produced a new set of drawings, dated July 23, 2025, to do a gut interior renovation with only surface material renovations to the exterior. **Motion:** (RH, DC 2<sup>nd</sup>) to lift the demolition delay based upon: (A): receiving emails from the Building Department and ZBA that the ZBA application has been withdrawn and (B): receiving confirmation that the July 23, 2005 drawing set has been uploaded to the building department permit portal website, and that that drawing set will not be substantially deviated from during construction. **Approved:** 4-0.

### **Permit Review Sub-committee:**

- On-going.

**Update on CPA Projects:**

- **Thomas Brooks Park:** No new update.
- **92 High Street, Armory Building:** D. Carr and T. Dupont reported on emergency CPA funds to kick-start the restoration project for portions of damaged exterior wall in return for public access. R. Hayward provided a correction for the 1900 – 1902 building construction date.

**Survey Projects Update:**

- R. Hayward and T. Dupont attended Hasting Heights area survey meeting with Mass Historical Commission.

**Approval of Meeting Minutes:** **Motion:** (RH, DC 2<sup>nd</sup>) to approve the July 14, 2025 Historical Commission meeting minutes. **Approved:** 4-0.

**Motion:** (RH, DC 2<sup>nd</sup>) to adjourn at 8:16 pm. **Approved:** 4-0.

**Next Meeting:** September 8, 2025. Start time 7:00 pm. Denis MacDougall to coordinate.