



City of Medford

HISTORICAL COMMISSION
HISTORIC DISTRICT COMMISSION

City Hall – Room 308
85 George P. Hasset Drive
Medford, Massachusetts 02155

December 8, 2025 Medford Historical Commission Minutes

Meeting held via Zoom - Meeting called to order at 7:04 pm. Digital meeting statement read by Ryan Hayward at beginning of meeting.

Members present: Ryan Hayward, Doug Carr, Ed Wiest, Kit Nichols and Peter Miller.

Absent: Jennifer Keenan. Denis MacDougall and Sara Berndt also attended the meeting.

Determination of Significance:

- **166 Arlington Street:** R. Hayward read the definition of significance from the city bylaws. The commissioners spoke about the Form B and architect/builder Moses W. Mann but came to the consensus that this building did not rise to the level of significance. **Motion:** (DC, PM 2nd) to find significant. **Failed:** 0-4.

2026 Historical Commission Meeting Dates:

- Proposed meeting schedule attached. **Motion:** (EW, KN 2nd) to approve the meeting schedule. **Approved:** 4-0.

2026 Slate of Historical Commission Officers:

- Proposed slate of officers and list of members are attached. **Motion:** (EW, KN 2nd) to approve the slate of officers, pending retiring and new commissioners. **Approved:** 4-0.

2025 Historical Commission Annual Report:

- R. Hayward to draft annual report. Sara Berndt to assist, pending appointment.

Upcoming Potential Demolition Reviews and Form B's:

- 119 Jerome Street and 36 Mystic Street.

Vacant Historical Commission Seats Update:

- R. Hayward has submitted Sara Berndt's recommendation to the city: awaiting mayoral and city council approvals. D. Carr reported that Luke Beck's recommendation is in process.
- Ed Wiest is formally leaving the commission. Thanks to Ed for his many years of service!

Brooks Estate Archaeological Survey:

- R. Hayward reported that a grant was received from Freedom's Way and that the application was in to CPC for matching funds.

Update on CPA Projects:

- Seeking lab space at Medford High School for and volunteers for cleaning of Thomas Brooks Park archeological dig artifacts.

Cross Street Cemetery Update:

- **Oak Grove Cemetery:** R. Hayward applied for CPC for grant and awaiting allocation. Application in process for larger archaeological project at downtown site. Mass DOT and Federal Highway Administration may need to become involved, requiring a consultant to shepherd the process.

Survey Projects Update:

- Hastings Heights survey project bids awarded to Claire Dempsey and John Clemson.

Demolition Delay Updates:

- **16 Manning Street:** Exp. 1/2027. No new update
- **41 Mystic Avenue:** R. Hayward to discuss relocation or documentation with the owner.

Approval of Meeting Minutes: Motion: (EW, DC 2nd) to approve the November 10 , 2025 Historical Commission meeting minutes. **Approved:** 4-0 with one abstaining.

Motion: (EW, DC 2nd) to adjourn at 7:43 pm. **Approved:** 4-0.

Next Meeting: January 12, 2026. Start time 7:00 pm. Denis MacDougall to coordinate.

Attachments:

- 2026 Meeting Dates
- 2026 Slate of Officers
- 2026 Membership Directory



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2026 Meeting Schedule

The Medford Historical Commission shall meet on the second Monday of every month for the year 2026, unless noted otherwise.

General Zoom Meeting Information:

Join Zoom Meeting
<https://us06web.zoom.us/j/82632918053>

Meeting ID: 826 3291 8053

One tap mobile: +13052241968,,82632918053# US
Dial in: +1 305 224 1968 US
Meeting ID: 826 3291 8053

Find your local number: <https://zoom.us/>

For the latest agenda, please visit our website at:
www.medfordhistoricalcommission.org.

The following is a schedule of meeting dates:

- January 12
- February 9
- March 9
- April 13
- May 11
- June 8
- July 13
- August 10
- September 14
- October 5**
- October 19*
- November 9
- December 14

*October meeting moved to the following Monday in observance of Columbus Day.

**Contingency meeting for demolition delay business only (if needed).



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2026 Historical Commission Slate of Officers

Commission Chairman <i>Jennifer Keenan</i>	Community Preservation Committee <i>Doug Carr</i>
Vice Chairman <i>Ryan D. Hayward</i>	Permit Review Committee <i>Jennifer Keenan</i> <i>Doug Carr</i> <i>Peter Miller</i>
Secretary <i>Peter Miller</i>	Demolition Delay Committee <i>Ryan D. Hayward</i> <i>Peter Miller</i>
Corresponding Secretary <i>Peter Miller</i>	Website Committee <i>Kit Nichols</i>
Certified Local Government Coordinator <i>Ryan D. Hayward</i>	Archives Committee <i>Kit Nichols</i>
Budget Committee <i>Ryan D. Hayward</i> <i>Jennifer Keenan</i>	Representative to MBELT <i>Jennifer Keenan</i>
Local Project/ Design Committee <i>Doug Carr</i> <i>Peter Miller</i>	Representative to Medford Historical Society <i>Kit Nichols</i>
Federal and State Project Review Committee <i>Doug Carr</i> <i>Ryan D. Hayward</i>	Survey and Planning Grant Local Project Coordinator <i>Ryan D. Hayward</i>



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2026 Historical Commission Membership Directory

Jennifer Keenan

Commission Chair

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Medford, MA 02155
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keenan.jennifer.m@gmail.com
Term Exp. 12/1/2028

Doug Carr

Commissioner

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Term Exp. 12/1/2025

Ryan D. Hayward

Vice-chair

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Term Exp. 12/1/2026

Kit Nichols

Commissioner

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Term Exp. 12/1/2027

Peter Miller

Secretary

28 Corey Street
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Term Exp. 12/1/2027